### DEFINE

Base your definition on:
- what it *does*
- what it *is*
- what it’s made from
- what it *means*

### SUMMARIZE

Be sure that you:
- synthesize different events and information
- include only essential events, ideas, or info

### SERIALIZE

Be sure to:
- include key events or moments in the sequence
- organize events or data to show how one event or action leads to another

### CLASSIFY

Be sure to:
- create useful categories into which all info can be organized
- establish criteria to use when evaluating and organizing information

### COMPARE

Be sure to:
- identify and assess key similarities and differences based on:
  - importance
  - behavior
  - quality
  - function

### ANALYZE

Be sure to:
- consider what the text/results mean based on critical reading or observation
- interpret from multiple perspectives